

TRAINING OPPORTUNITY Detrick Center for Training and Education Excellence Fort Detrick, MD

Course Title: Leadership Lessons

Dates/Hour/Location: 27-28 July 04; 0800-1600; 1520-CR #2

Course length: 2 days

Registration Deadline: 13 July 04

Cost: \$200.00 Based upon 20 participants

Vendor: Frederick Community College

Course Overview:

Your Company Benefits When:

- Managers see themselves as leaders
- Managers are prepared to fulfill their role as leaders
- Managers recognize their abilities & implement positive model for leadership

The choicest employees are not necessarily natural leaders. **Leadership Lessons** educates individuals about the skills they need to know and the role they assume.

Results

- Understand the role of leaders
- Identify individual styles
- Examine strength & weaknesses of various leadership styles
- Develop techniques to enhance role as a leader

Customize

<u>Leadership Lessons</u> can be customized to meet your company's specific needs in the area of leadership. Contact your business-training liaison for a consultation and written course proposal.

Instructors: All instructors are certified or meet the College's instructor evaluation process.

Target Audience:

Course Manager: Tel. 301-619-7554/3360, Fax 301-619-2884 or E-Mail: USAGDCTEE@DET.AMEDD.ARMY.MIL

How to Nominate and Apply: FAX DD Form 1556 to DCTEE (301-619-2884 or DSN 343-2884) or mail to bldg 1520 by the registration deadline. Make sure Blocks 17, 19, 23, 25, 32, 33, and 34 are properly completed. Include nominee's email address and Training Coordinator's phone number and email address in Block 18. Training coordinators must add billing information in blocks 27 and 37. Do not attend unless you have received confirmation from the course manager. Although we try to accommodate all training needs, faxing a nomination to us does not guarantee a space allocation. Check with your activity Training Coordinator if you have not received confirmation two-four weeks prior to the class starting date.

NOTES:

Individuals who require special services or accommodations due to a disability should advise this office immediately (wheelchair access, interpreter, etc).